How to register
Before registering for a course/ event/ workspace access you have to register for our webpage:

I. Register for our Webpage for access to our External

1) Go to our Webpage www.milengcoe.org
2) Click at “portal” (at the right corner of the webpage) and choose “Register”
3) Please Register with your **Military E-mail Account** for our External Knowledge Portal by filling in the form:
4) After clicking on “Register” you will get the message:

![User Registration Message]

5) You will receive an e-mail from our system in order to verify your account. Please click on the link (maybe have a look in your Junk-mail box):

![MILENG COE Knowledge Portal - Verify your email address]

6) After MILENG COE Admin has approved your account, you will receive a confirmation email. Now you have access to the Knowledge Portal of our External by entering with your chosen password.

![Enter your username and password]
II. Register for a course/ event/ workspace access

1) After you logged in you, can start your course/ event/ workspace registration.

By clicking on " Event Registration" or " Course Registration", you can apply for a Course or an Event by filling in the “Registration Form”. If you need access to a specific "Workspace", please click on “Request access to a workspace”. 

2) By clicking on " Event Registration" or " Course Registration", you can apply for a Course or an Event by filling in the “Registration Form”. If you need access to a specific "Workspace", please click on “Request access to a workspace”.

[Image of a webpage with various options for registration and access]
For example: Course Registration Form

1) Fill in the **Course Registration Form** to send a request for the course you want to join:

2) After filling in the form, you will receive an email, that your request was successful.

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**Course confirmation**

**external@milengroe.org**

Mustermann

Your request for BAC 2/2020 on 26/10/2020 03:00 has been successfully submitted.

You will receive a confirmation email from **external@milengroe.org**. Additional information we send you at least **3 weeks ahead** of the course. If you have any questions contact **external@milengroe.org**

If you require to update/change any details, please contact the following email address:

**external@milengroe.org**

Best Regards,

Additional course information will be sent at least **3 weeks ahead** by OPR and Course Admin.